

Final Steps to Eagle Scout

When you successfully complete your Eagle Scout Leadership Service Project and acquire all the final signatures in your Eagle Scout Leadership Service Project Workbook you are almost finished. Assuming you have completed all of your Merit Badges, the following check list will guide you through the final steps on your trek to Eagle Scout.

1. Contact the Des Plaines Valley Council office in La Grange and request a printout of your advancement history. This will include dates of rank advancement as well as dates of all of your Merit Badge completions. Verify that you're records, your troop's records, and Council's records all agree. Work out any issues with your Scoutmaster and troop advancement person.
2. You should have received an Eagle Scout Rank Application along with the Eagle Scout Leadership Service Project Workbook when you earned the rank of Life Scout. If you don't have one, you can get it on-line at the National BSA Site or from the Council office in La Grange. With assistance from your Eagle Coach, fill out the application taking care to be accurate and write neatly.
3. Requirement #4: Verify that you have successfully fulfilled your leadership requirements since you became a Life Scout. You can find this out from your Scoutmaster.
4. Requirement #6: You need to write several paragraphs (up to one typed page) on your future life plans. This can include your future educational plans, career plans, and family plans. Since you are projecting into the future, things might change but the Board of Review will want to read this and discuss your future plans with you. This write-up is called your Life Statement.
5. Arrange for a Scoutmaster Conference. This is a special Eagle Scout SM Conference that you need to arrange in advance and will be more detailed and involved than your previous rank SM Conferences. Make sure your Scoutmaster knows this Scoutmaster Conference is for the rank of Eagle Scout. Wear your full uniform and bring your Life Statement, your complete project binder, merit badge sash, and Scout Handbook. Also bring your completed Eagle Scout Rank Application so he can sign it.
6. After you have completed everything else, obtain the signature of your troop Committee Chairman on your application.

After finishing the above, you are ready to arrange for your Eagle Scout Board of Review. The first step is to take your completed Eagle Scout Leadership Service Project Workbook (binder), your completed Eagle Scout Rank Application, and your Life Statement (#4 above) to the Council Service Center in La Grange. Make an appointment in advance with Jennifer Wilcox (708) 354-1111 Ext 22 so that you can personally hand your paperwork to her. **DO NOT LEAVE IT WITH ANYONE ELSE!**

Mrs. Wilcox will confirm by e-mail that all your information is correct and that you are ready to proceed with your Eagle Scout BOR. You will be informed of two options: **Council Eagle Scout Board of Review** or **In-Troop Eagle Scout Board of Review**.

The Council Eagle Scout BOR is held the first Thursday of each month September – June. It is open to all Eagle Scout candidates throughout the Council. Eagle Scout candidates are signed up on a first come – first served basis. You may have to wait a month or longer if all six slots are filled for a given month. To arrange for a Council Eagle Scout BOR, simply ask Mrs. Wilcox to put you on the list. Your parents should accompany you to the Eagle Scout BOR. You also need to find one or two other adults to attend who will serve on your Eagle Scout BOR. Later they will be able to present a report at your Eagle Scout Court of Honor. Your Scoutmaster, Assistant Scoutmasters, and parents will not be able to serve on your review. However, they will serve on another candidate's Eagle Scout BOR so that they can experience what you are doing as well.

The In-Troop Eagle Scout BOR requires a little more effort on your part. After you receive an e-mail from Mrs. Wilcox at Council stating that your paperwork has been approved, you need to e-mail your District Advancement Committee Chairman. Advise your District Advancement Chairman that you would like to have an In-Troop Eagle Scout BOR. Have at least three dates in mind and reach an agreement with your District Advancement Chairman and your troop for a date. Your District Advancement Chairman will arrange for a District representative to chair your In-Troop Eagle Scout BOR. **Copy your Scoutmaster and Eagle Coach on all e-mails to the District Advancement Chairman.**

The next step is to arrange for several adults to serve on your Board of Review. Your parents, Scoutmaster, and Assistant Scoutmasters may **NOT** serve on your Board of Review. You need to find at least three adults to serve on your Eagle Scout Board of Review. The District representative is not one of these three.

For additional adults you may use parents of other Scouts or troop committee members. You can also ask a favorite teacher, coach or adult member from your church to participate as well. If you have trouble coming up with ideas, ask your Scoutmaster and Eagle Coach for assistance. If your Eagle Coach is not an ASM, then he can serve on your Eagle Scout BOR.

After you have successfully passed your Eagle Scout Board of Review, you will receive your Project Binder to keep. Your paperwork will be forwarded to the Council Service Center in La Grange and in approximately 2 – 3 weeks, you should hear from Mrs. Wilcox that she has received official word from the National BSA Office that you are officially an Eagle Scout. Your date of becoming an Eagle Scout is the date of your Eagle Scout Board of Review. Do not plan your Eagle Scout Court of Honor until you hear from Mrs. Wilcox.

Now it is time to plan your Eagle Scout Court of Honor. You and your parents are responsible to plan this. Your Eagle Coach can help you with this.