

## Eagle Scout Project Procedures using the new Eagle Scout Project

Listed below are the steps that the Eagle Scout Candidate should follow to start the Eagle Scout Leadership Service Project using the new Eagle Scout Project Workbook 512-927.

1. The Eagle Scout Candidate will start the process of selecting an Eagle Scout Project.
2. The Candidate will download the new Eagle Scout Project Workbook 512-927 from [http://www.scouting.org/filestore/pdf/512-927\\_fillable.pdf](http://www.scouting.org/filestore/pdf/512-927_fillable.pdf) or the DPVC website.
3. Once the new workbook has been downloaded, the Candidate should then review the complete workbook, especially pages 21 and 22 with his parents as suggested on page 2 of the workbook.
4. Once the Candidate has reviewed the new workbook and reviewed pages 21 and 22 with his parents, he should complete the Contact Information on page 6 of the workbook.
5. Once an Eagle Scout Project has been selected, the Candidate will then use the new Eagle Scout Project Workbook to complete the Eagle Scout Project Proposal on Pages 7-10.
6. The Eagle Scout Candidate has the option to ask for an Eagle Scout Service Project Coach to assist him with the completion of the Eagle Scout Project Proposal. This option is highly suggested, however is entirely up to the Candidate and is not required.  
**(See Page 22 in Workbook)**
7. Once the Eagle Scout Project Proposal has been completed, the Candidate will then ask his Scoutmaster, Troop Committee, and Project Beneficiary to review the Project Plan Proposal.
8. Once the Scoutmaster, Troop Committee, and Project Beneficiary feels that the Project Plan Proposal meets their approval, they will provide their approval signature and approval date on page 10 of the workbook.
9. Once you have completed the Eagle Scout Project Proposal in the workbook, and you have obtained the approval signatures from your Scoutmaster, Troop Committee, and Project Beneficiary on page 10 in the workbook, the Eagle Scout Candidate emails a copy of his workbook to Jennifer Wilcox at [Jennifer.wilcox@scouting.org](mailto:Jennifer.wilcox@scouting.org). You will also need to deliver a printed copy of the Eagle Scout Service Project Workbook with the original 3 approval signatures to the Council Office to obtain the District / Council Representative approval signature. Once the District / Council Representative approval signature has been provided, you will be notified to pickup your Eagle Scout Service Project Workbook from the Council Office. This could be a 7 to 10 business day process.
10. Once the Project Plan Proposal has been approved, it is suggested that the Eagle Scout Candidate then develop a written project plan before carrying out the Eagle Scout Project. If the Candidate does decide to develop a written project plan, it is suggested that the Eagle Scout Candidate work with an Eagle Scout Service Project Coach to help him to develop the project plan, however this is optional and not required. The Eagle Scout Project Plan is not required to go through any approval process.
11. The Eagle Candidate will then schedule and carry out his project.
12. Once the project has been completed and the Final Project write-up has been completed, the Candidate will then provide his approval signature that the project has been completed and the Candidate will then obtain the Final Project approval signatures from the Project Beneficiary, and Scoutmaster.
13. The Eagle Scout Candidate has now officially completed his project.